HOUSING ELEMENT COMMITTEE
MINUTES
Monday, March 8, 2010
City Council Conference Room
City Hall at 420 Litho Street

1. Call to Order- *5:35 p.m.*
All present, except as noted

Chair Linda Pfeifer (City Council Rep)	Vice-Chair Joan Cox (Planning Commission Rep)
Jonathan Leone (City Council Rep)*	Stan Bair (Planning Commission Rep)*
Steve Flahive (City Resident)*	Chris Visher (City Resident)
Vacant (City Resident)*	Vacant (City Resident)*
Vacant (City Resident)*	

**Absent*

As there was not a quorum for this meeting no formal actions were taken

2. Public Comment on Items Not on Agenda- None

3. Approval of Minutes – February 10, 2010
HEC members made initial comments on the February 10, 2010 minutes. No action.

4. Review of Housing Needs Analysis Chapter (40 minutes; end at 6:20 pm)
The HEC discussed the first page of the draft Housing Needs Analysis Chapter. The HEC requested additional background information on the ABAG population projections.

5. Discussion Regarding Presentations by Non-Profits
- Inviting the Marin Housing Authority and/or Legal Aid of Marin to give a presentation to the HEC

The HEC discussed forming a subcommittee of the HEC to meet with housing non-profits

6. Communications
a. Staff- Work Breakdown Structure (Liveaboards, Second Units, Apartments)
Staff distributed a draft work breakdown structure on how to analyze existing second units

b. HEC Members
The HEC discussed advertising for the three vacant HEC positions

7. Agenda Topics for Next Meeting
- Review of Housing Needs Analysis Chapter
- ABAG projection methodology

8. Adjourn – *6:55 p.m.*